

MINUTES OF THE WORKSESSION OF THE COUNCIL OF THE TOWN OF WARRENTON HELD  
ON APRIL 9, 2015

A worksession of the Council of the Town of Warrenton was held on April 9, 2015 in the Council Chambers.

Councilmembers present: Mayor Powell Duggan, presiding, Councilmembers Sean M. Polster, Jerry M. Wood, Yakir M. Lubowsky, Robert H. Kravetz, and John S. Lewis, Jr.

Also present: Cole Hendrix, Interim Town Manager, Whitson W. Robinson, Town Attorney and Evelyn J. Weimer, Town Recorder.

The Mayor called the meeting to order.

Laptop/tablet demonstration - F1.

Mr. Fred Rucker, of F1 Computer Solutions, gave a presentation on laptop/tablet and also of software available to automate the Council meeting material.

Following the presentation, by consensus, the Council agreed to purchase tablets for Council meeting use. There was discussion of the cost of the tablets and the kind of tablet which should be purchased.

VDOT briefings on Broadview Avenue Project and Roundabouts.

Broadview Avenue Project.

Mr. David Cubbage of VDOT came forward and introduced representatives of Wallace, Montgomery & Associates, LLP, the project consultant, Mr. Tony Mawry, PE. Mr. Mawry introduced Mr. Matt Allen, PE, PTOE, Chief Traffic Engineer, and Mr. Mark Ledebur, PE, Lead Designer for the firm.

Mr. Mawry, Mr. Allen and Mr. Ledebur gave an overview of the project background. A copy of the presentation is a part of the file.

Following the presentation, the consultant called for questions. Mr. Kravetz pointed out that numerous business owners along Broadview Avenue were in attendance and may ask questions. Mayor Duggan asked if anything had been changed as far as medians from the last plan. Mr. Mawry noted that is currently being ironed out and there had to be room for drivers to make left turns. He stated that you would not want to open up a median and create a problem which is not there today.

The Town Attorney asked if there would be "U" turns planned or just left turns into the side streets and Mr. Ledebur noted that the turns are wide enough to support "U" turns from passenger vehicles so he did not think there would be any signage prohibiting "U" turns.

Mr. Kravetz asked if the business owners would be able to see what is planned and comment on it and Mr. Cabbage noted there will be a public hearing held in September or early October and comments will be accepted several weeks before and after the public hearing. He stated plans will be available at the VDOT office and also the Town office. Mr. Cabbage noted that VDOT would not be developing a project without business involvement.

Mr. Michael Ewing of Oak View Bank was concerned about access to the bank. Mr. Jim Walther, Burger King, was concerned about access to his property and possible property devaluation. It was reiterated that business owners could voice concerns at the public hearing stage and once public comment is received it would be re-evaluated. Mr. Cabbage stated that a property was not going to be denied access, and that fact was not part of the project approach. Mr. Ewing asked if some of the side streets would be used to alleviate traffic and Mr. Mawry noted that they would stay away from that because it would mean an agreement between two property owners and one which could not be controlled.

Mr. Walther asked about putting bike traffic on the side streets and Mr. Mawry noted that the bike lanes would not take away business accessibility. Mr. Ewing commented about the possibility of widening Route 211 to accommodate the bike traffic and Mr. Mawry noted that they are looking at the possibility of making that area a double right turn. Mr. Kravetz stated that in the previous study there was talk about instituting no left turns out of businesses onto either side of Broadview Avenue and Mr. Mawry noted that he thought there were limited locations where that would happen.

Mr. Minter stated that there are limited areas where large trucks could make "U" turns and Mr. Mawry responded that a large truck making a "U" turn would not work. Mr. Mawry noted that it has been his experience that passenger cars and business vehicles find their way in.

Mr. Polster noted that the Fire Department had a concern that their ladder truck would not be able to negotiate the turns. Mr. Mawry noted that a fire vehicle's wheel base was a little different from a tractor trailer and they may be able to make the turn. He also noted that EMS would be asked to review the plans. Mr. Minter stated that he felt a signal at Gold Cup would keep traffic moving throughout Town. Mr. Kravetz noted that he lived in the Gold Cup area and residents there had mixed feelings about a signal and they felt it would just encourage more cut through traffic to get to the light to get out on Broadview Avenue. Mr. Mawry noted that there would have to be traffic volumes met before a traffic signal is warranted.

Mr. Walther asked how long construction would take once it starts. Mr. Cabbage noted it has not been decided when construction would begin.

Mr. Lubowsky asked where the crash data came from and Mr. Cabbage noted that VDOT has a system where they can pull up accident data in counties but in towns they did not have that luxury. They had worked with Mr. Tucker to obtain Town crash information.

Mr. Lubowsky noted that as far as pedestrian crosswalks, the Town needed to be mindful of them since the Council wants Warrenton to be more walkable.

Mr. Wood asked how the location of the crosswalks was determined. Mr. Allen noted that there was no pattern to it and they were crossing all over. He stated that the southern end of the corridor generated more.

Mr. McClanahan asked if there would be input from the citizens prior to the public hearing and noted that the last plan crossed 36 entrances on the bypass. Mr. Cabbage stated that he is not ready to buy into those numbers and noted that the preliminary plan would be next month and there are no plans ready to release. He stated at the public hearing VDOT would gather comments and evaluate them.

Mayor Duggan noted that with the last study when members of Council toured the businesses on the bypass no entrances were going to be closed and he assumed that there would not be any major change from that. Mr. Cabbage responded that it would not fit the mould of what they are trying to do. Mr. Kravetz questioned if the bottomline was the businesses would see what is proposed and have an opportunity to comment and negotiate.

#### Roundabouts presentation.

Mr. Dan Painter, VDOT, came forward. His presentation is part of the file. He noted cost for a roundabout is \$2 - 2.5 million versus \$200,000-\$250,000 for a traffic signal. He noted that when they are contacted to do something at an intersection they are required to look at alternative intersection treatments.

Mr. Lubowsky asked what was included in the \$2 million cost for a roundabout and Mr. Painter noted that the majority of the costs are typically right of way. Mr. Cabbage noted that outside of the right of way costs is the cost for utility relocation and the maintenance of traffic during construction. Mr. Painter noted that often cost is elevated due to the cost of purchase of a house or building. Mr. Wood asked about the construction time of a roundabout versus a traffic signal. Mr. Cabbage noted that with the traffic signal most work is done offline and the public is not impacted until it is cut on.

#### Wayfinding signs.

Mr. Hendrix noted he put the item on the agenda because the wayfinding signs had been designed, presented to Council, and Council asked the ARB to review them. The ARB decided they were reasonably acceptable but nothing had been done to implement them. He was bringing it forward to find out what Council would like to do and noted that the Town would have to pay for it. Mr. Lewis stated that the signs could be phased in with as little dollars spent as desired. He recommended doing the parking signage and making them as attractive and user friendly as possible. Mr. Polster was concerned that there was no signage directing drivers to parking downtown and noted that in another jurisdiction they obtained signage from VDOT at a cost of \$1,000 per year. Mr. Lewis noted that the reason that wayfinding signage was limited to Old Town that was the mission of the project and he agreed since the project started fifteen years ago it would need sprucing up. Mr. Polster felt that there was not operability to move forward with wayfinding signage. Mr. Lubowsky noted that the Journey Through Hallowed Ground was trying to create one of the crown jewels in the journey and may have access to funds.

Mayor Duggan asked how to move forward and Mr. Hendrix commented that a sign could be put on the mast arms of traffic signals. He felt the problem was there is a need to get people from the arterial into the town, it would cost a lot of money, and there should be some uniformity to it. He also noted that parking is a big issue in the Central Business District. He stated that the discussion could stop here since there is not a unanimous feeling and there needed to be a discussion of what the next step should be. Mr. Hendrix indicated that the Town is in a position right now to spend some money on this kind of a priority and in the next few years that may not be the case. He stated if there was a desire to start over again Council should work at getting some people together and there may also be a need to hire consultants since there is not that kind of staff which can work on this kind of project.

Mr. Carter Nevill indicated that Ms. Cathy Frazier of the Historic Trust may be a good resource. Mr. Lewis noted that Ms. Frazier had worked with the Town in the past. It was suggested by Mr. Kravetz that it may be a great project for a community college. Mr. Nevill noted that the University of Richmond had helped with projects in the past.

The consensus was to move ahead and appoint a committee to work on the project. Mr. Lubowsky suggested a 45-day limit be put on how to move forward. The Town Manager noted that the project should have community input and the Council should appoint the task force since he did not know the people in the community. The item will be added to the April Council meeting agenda.

#### Flower Pots.

The Town Manager stated that there was discussion of putting flower pots on the light poles in Old Town and there has been some attention in getting prices for the flower pots, planting and watering. He stated that there is nobody in charge and it is unknown where the funding would come from. Mr. Carter Nevill noted that it seemed the matter should be tied together with the wayfinding signage issue and addressed as a unified beautification project. By consensus, the Council agreed.

#### Budget Discussion

The Town Manager noted that the budget is the Town's blueprint for the next year. He noted that this year the budget contained two funds: the General Fund and the Utility Fund. He suggested that in future years there be at least a look-see at dividing the water and sewer since they are two separate utilities. He stated that this year the Recreation Department is being put in the General Fund and it is no longer an enterprise fund containing the WARF and recreation programs. The projected taxes bring in an additional \$400,000 this current year, but to fund all the programs it is going to take about \$900,000 of the unassigned balance in the General Fund and it will continue in subsequent years using some of that down until such time as the revenue picture for the General Fund changes. He stated that the way it is currently set up the General Fund is never going to generate enough dollars by itself to pay for the town programs. He stated that there was no proposal in the budget to increase tax rates or fees and the two largest sources of revenue are the meals tax and BPOL tax. He stated that the General Fund balance at this time

is about \$11.5 million and \$2.6 million of it is restricted as a "rainy day" emergency fund and also some carryovers are included in the total figure. He suggested that there are other funds to be put back in the undesignated balance because the legislation that caused them in the first place expired a long time ago. He did not feel that there is legal authorization to use that money, for example, the 200 years anniversary funds. There is no way to use that amount unless it is appropriated for something else. He stated that there would be almost \$9 million in the General Fund of undesignated funds, and by taking \$900,000 of the reserves out leaves about \$8 million for future use.

As far as Parks and Recreation Department, the expenses are a little over \$2 million and the revenues are \$1.5 million and part of the \$900,000 from the General Fund could cover the almost \$550,000 difference. He stated that it did not include the debt service.

Mr. Hendrix noted that the new programs in the budget would be a laborer position in the Parks and Recreation Department, \$40,000 for special events, to implement the compensation and classification study in the upcoming fiscal year is \$182,000, an increase of \$49,500 for the Warrenton Volunteer Fire Company for a total of \$100,000. He stated that the Fire Company asked for \$300,000 but he did not think he could support that kind of effort at this time, but noted their contribution was increased by 50%. Additional funds are included for a full year of salary/benefits for the Deputy Chief of Police, two new policemen, ½ time person for the Finance Department, who would also work ½ time doing IT. He also noted that there was an increase of \$31,000 for contributions to outside agencies. In addition, there is a part time stormwater management position and \$88,000 included for merit increases proposed.

In the Water and Sewer Fund, Mr. Hendrix reported that revenues from the sale of water and sewer would not cover the expenses and a rate study was being done at the present time and within a month consultant recommendations should be known. He stated that the unassigned water and sewer fund balance after the proposed budget will be \$4.5 million and almost \$1 million will be used to balance the budget this year. He indicated that the money from sewer taps should be used for capital projects. The water and sewer plants are aging and there are major repairs to pumps and equipment and the need will grow in the future in both water and sewer. Mr. Hendrix said that June 9 should be the night that the Council adopts the budget and Council should decide how many worksessions should be held to review the budget. It was decided that the first Finance Committee meeting would be held on April 16 at 3 p.m.

#### Economic Seminar, April 17, Vint Hill.

The location has been changed to the Hospital. It was unknown whether a contribution from the Town would be necessary toward the cost. The Manager will notify of the number attending.

#### Comprehensive Plan.

Mr. Hendrix noted that Council had received a resolution from the Planning Commission concerning updating the Comprehensive Plan. One proposal is to hold a one or two day charrette, which would be a meeting of the Planning Commission, Town Council, business community

members and residents. He stated that it could be held at the Visitor Center and there may be a need to hire a consultant to guide the Town through it. He noted that the goal would be learning from the consultant how to go about doing the Comp. Plan to get the best possible product. He indicated the second part of the process would be a visioning process where the group would begin to try to get the community to indicate what they want the community to look like in say ten years. The Comprehensive Plan would carry the vision forward. He stated that he had talked with a planning consultant, who is a city councilmember who has done a lot of planning, also worked with Fauquier County and done this kind of thing in other jurisdictions. He indicated it would take place probably about the end of June. Mr. Wood asked why there was the date of 2009 and also 2002 on the Comp. Plan and Mr. Hendrix noted that in 2002 everyone had to add a transportation piece to the Comp. Plan if they did not have one.

Review of April 14 Council meeting agenda.

The Town Attorney stated that there is an opportunity to obtain a piece of property, Pond C, regional stormwater management pond behind the Hampton Inn. He stated that it is a regional pond and sits on a piece of property currently owned by the Hampton Inn. Their attorney wants them to get rid of it. Mr. Robinson noted that he is putting a resolution on the agenda accepting the property and authorizing the Town Manager and staff to negotiate the details. The Town Attorney gave a history of the property.

Mr. Lubowsky noted he would like to talk about the Mosby house at Tuesday's meeting.

There being no further business, the meeting adjourned at 10:10 p.m.



Evelyn J. Weimer, Town Recorder



**Broadview Avenue Improvements  
Route 17 / 29 Business / 211**

April 9, 2015  
Town of Warrenton  
Town Council Work Session



# Project Team

Virginia Department of Transportation



J. David Cubbage, L.S.  
Urban Program Project Manager  
VDOT Culpeper District

Wallace, Montgomery & Associates, LLP



Tony Mawry, PE  
Matt Allen, PE, PTOE  
Mark Ledebur, PE



# Project Background

- 2008 Broadview Access Management Study
  - Multiple Alternatives Developed
  - “Modified Alternative 4” selected as Preferred Alternative
- Study Area Changes
  - Several businesses closed
  - Clevenger’s Village has not yet materialized
  - Timber Fence Parkway was not approved
  - Broadview Avenue traffic conditions continue to experience Safety and Operational concerns
- 2012 Updated - Broadview Access Management Study
  - Improving Safety
  - Reduce Congestion
  - Maintain Access to Businesses



# From Study to Design

- **Fine Tuning the Prior Study Recommendation**
  - Collect new/more traffic data
  - Model future traffic volumes (2040)
  - Analyze Operations
  - Optimize Design
- **Develop Design Plans**
  - Preliminary Plans (20%)
  - Public Hearing Plans (40%)
  - Public Hearing
  - Semi-Final Plans (70%)
  - Final Plans (95%)
  - Construction Ready Plans (100%)
- **Construction**

February 2015

April 2015

August 2015

September 2015

March 2016

August 2016

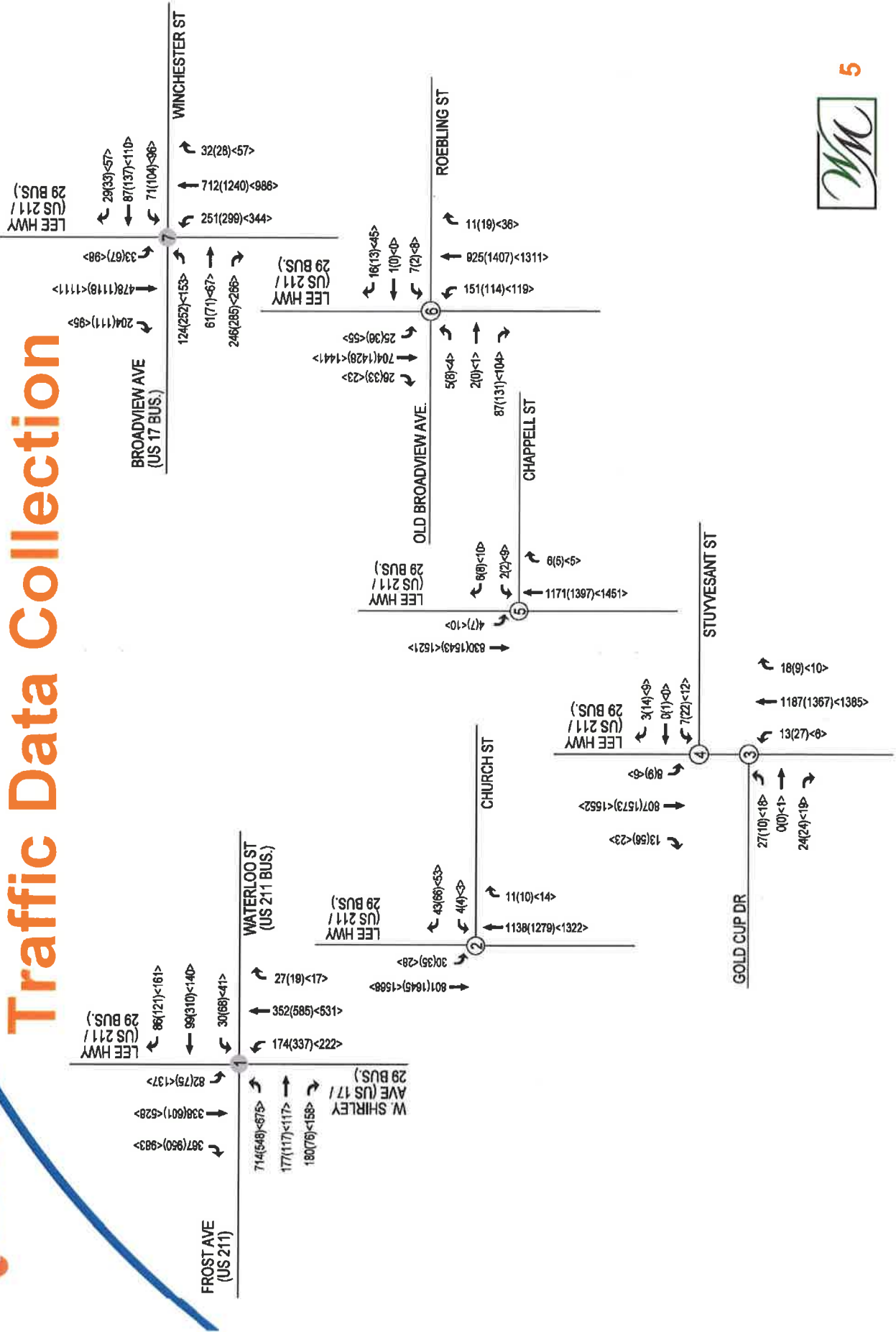
January 2017

TBD





# Traffic Data Collection

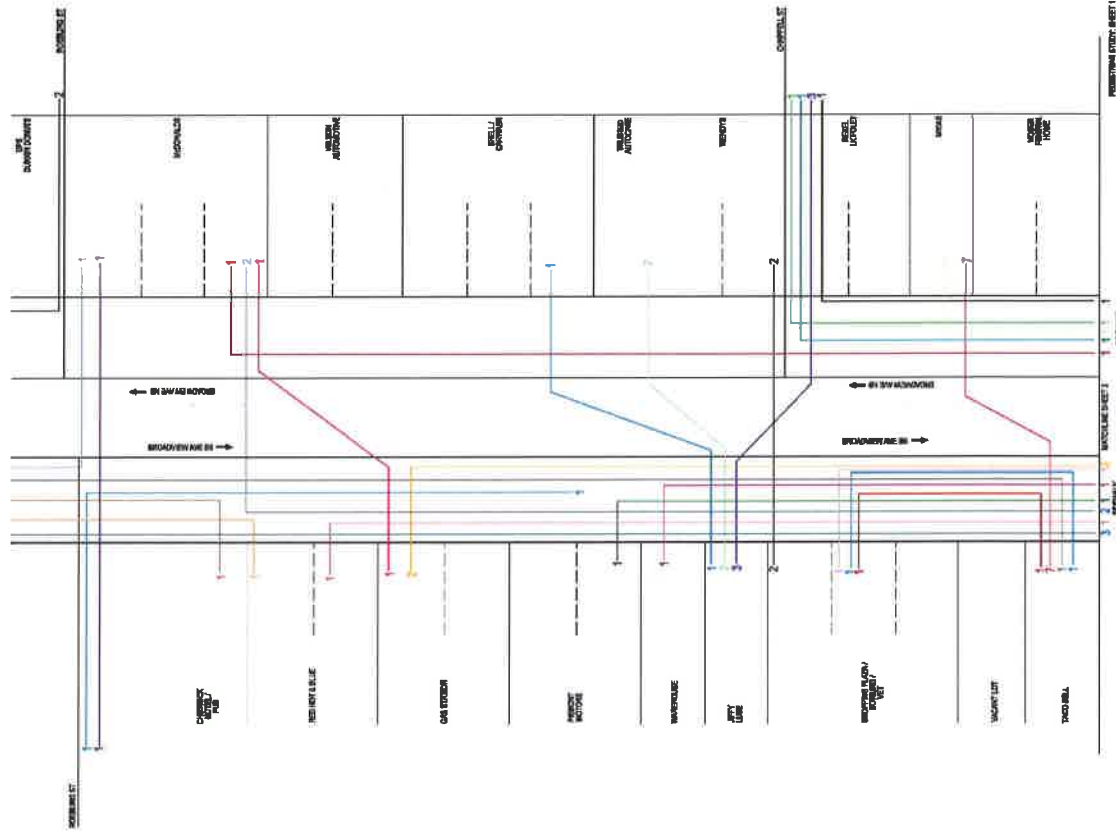


# Driveway Data Collection

OLD BROADVIEW AVE	BROADVIEW AVE SB DRIVENWAYS (US 17 BUS.)	BROADVIEW AVE NB DRIVENWAYS (US 17 BUS.)	BROADVIEW AVE SB DRIVENWAYS (US 17 BUS.)	CHAPPELLET
	1104 <-> 1094 <-> 0084 <-> 0074 <-> 2001 <-> 2011 <->	2048 <-> 2038 <-> 7058 <-> 7048 <->		
CHESSNOK MOTEL PLUS	0071 <-> 0061 <-> 2001 <-> 2011 <->			① 2048 <-> 2038 <-> 3001 <-> 2991 <->
	3128 <-> 3118 <-> 2011 <-> 2001 <->			② 1008 <-> 1018 <-> 2008 <-> 2018 <->
RED HOT & BLUE	① 0018 <-> 0008 <-> 2008 <-> 2018 <->			③ 0011 <-> 0001 <-> 2001 <-> 2011 <->
	② 1074 <-> 1064 <-> 0013 <-> 0003 <->			④ 0008 <-> 0018 <-> 2008 <-> 2018 <->
GAS STATION	① 4707 <-> 4697 <-> 1003 <-> 1013 <->			⑤ 0023 <-> 0013 <-> 2003 <-> 2013 <->
	② 0011 <-> 0001 <-> 2001 <-> 2011 <->			⑥ 1005 <-> 1015 <-> 0005 <-> 0015 <->
REXANT MOTORS	① 0084 <-> 0074 <-> 1024 <-> 1014 <->			⑦ 1005 <-> 1015 <-> 2005 <-> 2015 <->
	② 1024 <-> 1014 <-> 4008 <-> 4018 <->			⑧ 1005 <-> 1015 <-> 2005 <-> 2015 <->
WAREHOUSE	① 5201 <-> 5191 <-> 4008 <-> 4018 <->			⑨ 0084 <-> 0074 <-> 0018 <-> 0008 <->
	② 3009 <-> 3019 <-> 1017 <-> 1027 <->			⑩ 1039 <-> 1029 <-> 0221 <-> 0211 <->
JEFF LUBE	① 0084 <-> 0074 <-> 1008 <-> 1018 <->			⑪ 0008 <-> 0018 <-> 2008 <-> 2018 <->
	② 0008 <-> 0018 <-> 1028 <-> 1038 <->			⑫ 0084 <-> 0074 <-> 1011 <-> 1021 <->
SHOPPING PLAZA/ BANKING NET	① 3008 <-> 3018 <-> 2008 <-> 2018 <->			⑬ 0084 <-> 0074 <-> 1011 <-> 1021 <->
	② 4008 <-> 4018 <-> 1028 <-> 1038 <->			⑭ 0008 <-> 0018 <-> 2008 <-> 2018 <->
VACANT LOT	① 0008 <-> 0018 <-> 2008 <-> 2018 <->			⑮ 0008 <-> 0018 <-> 2008 <-> 2018 <->
	② 4702 <-> 4692 <-> 1008 <-> 1018 <->			⑯ 0008 <-> 0018 <-> 2008 <-> 2018 <->
TACO BELL	① 4702 <-> 4692 <-> 1008 <-> 1018 <->			⑰ 0008 <-> 0018 <-> 2008 <-> 2018 <->



# Pedestrian Data Collection



# Speed Data Collection

SPEED RANGES	NUMBER OF VEHICLES	PERCENT OF TOTAL	PERCENT ACCUMULATION
30	0	0.0%	0.0%
31	1	1.0%	1.0%
32	4	4.0%	5.0%
33	4	4.0%	9.0%
34	5	5.0%	14.0%
35	8	8.0%	22.0%
36	8	8.0%	30.0%
37	14	14.0%	44.0%
38	15	15.0%	59.0%
39	10	10.0%	69.0%
<b>POSTED SPEED 40</b>	6	6.0%	75.0%
41	9	9.0%	84.0%
42	7	7.0%	91.0%
43	3	3.0%	94.0%
44	3	3.0%	97.0%
45	3	3.0%	100.0%
46	0	0.0%	100.0%

85<sup>th</sup> Percentile Speed = 41 mph






# Crash Data Collection



Collision Type:	
	2. Angle
	1. Rear End
	10. Deer
	4. Sideswipe - Same Direction
	5. Sideswipe - Opposite Direction
	6. Fixed Object - In Road
	9. Fixed Object - Off Road
	3. Head On
	12. Pedestrian
	16. Other
	Crash Number

## Broadview Avenue Crash Data



# Preliminary Study Results

- **Pedestrian Accommodations**
  - Pedestrian crossing volumes do not warrant pedestrian signals
  - Evaluating potential location(s) for uncontrolled pedestrian crosswalk(s)
- **Bicycle Accommodations**
  - Evaluating potential for dedicated bicycle lanes
- **Intersection Improvements**
  - Traffic volumes do not warrant any new signals
- **Access Management**
  - Evaluating median openings, left turn lanes, etc.





# Project Background

